

ADMISSION CHECKLIST

- ❑ Before sending in your application, we strongly suggest that you attend a special **orientation meeting**. These brief presentations are designed to acquaint parents of prospective candidates with the Montessori philosophy and its implementation in the classroom through the Montessori method, and the Mission of the school. Offered two times a month, parents will have the opportunity to observe children in all program levels. Individuals who wish additional visits should contact the Admission Office for availability.
- ❑ Complete, sign, and return the **application** including the **Parent and/or Student Information Forms** with the \$50.00 processing fee to: *Director of Admission, The Greensboro Montessori School, 2856 Horsepen Creek Road, Greensboro, NC 27410*. Applications may be handwritten, typed, or computer generated. The Admission office E-mail address is: andi@TheGMS.org
- ❑ After you return the application and parent and/or student information forms, you may call the Admission Office to schedule your **Parent Interview** appointment. An interview is required of all new applicant families. It is designed to help us get to know your family as well as answer your questions about GMS and the admission process. A brief campus tour and classroom observation will be scheduled. The appointment will take approximately one hour.
- ❑ All applicants (except Toddlers) will be asked to join us for a **Student Visit**. Your child may be asked to visit the classroom more than once so that we may observe him or her participating in a variety of different activities. Please check with the Admission Office to schedule a visit and make drop-off and pick-up arrangements. Many classrooms have observation windows where parents are welcome to observe quietly.
- ❑ Give the **Teacher Information Form** to two teachers of your choice (one if applying for the Primary division. For Toddlers, parents are asked to complete a Toddler Development Form.) Teachers should know your child and be able to evaluate his or her character and academic performance.
- ❑ For applicants 6 years old and above, deliver the **Request for Information Form** to the appropriate official at the student's current school. Please ask to have any **standardized test scores and psychological and/or educational evaluation results** included with the records. Original records will not be requested until the student is admitted and enrolled.
- ❑ All applicants may be asked to participate in an **in-class evaluation**. Applicants are evaluated by the appropriate age level teachers to determine the student's level of academic and social development as it applies to the Montessori classroom. These are not standardized tests, but rather evaluations designed to reflect the level of expectation for GMS programs.
- ❑ **Disabled applicants or family members** of applicants requiring any type of accommodation during the application process or otherwise are encouraged to identify themselves and indicate what type of accommodation is needed.

Greensboro Montessori School is a non-sectarian independent school established to provide the best education for youth of either gender in programs 18 months through eighth grade without regard to race, color, religion, national origin, or disability (to the extent that reasonable accommodations are possible).